



ASCENSION ISLAND GOVERNMENT

JOB DESCRIPTION

JOB TITLE:	Marine Conservation Assistant
TEAM:	Conservation and Fisheries
REPORTS TO:	Marine Conservation Team Leader
JOB PURPOSE:	To work with the Marine Conservation Team to deliver the objectives of the Ascension Island Marine Protected Area including the MPA Monitoring and Research Strategy and delivering an engagement strategy. In particular this includes monitoring compliance and effectiveness of inshore fisheries management measures and supporting project development and delivery with external collaborators.

MAIN DUTIES:

1. Conduct abundance, age, growth, reproductive and diet studies on marine species around Ascension Island, in particular for commercial or recreationally fished species.
2. Monitor Ascension Island's marine environment using research methods set out in the MPA Monitoring and Research Strategy.
3. Input data into databases and carry out quality assurance of data holdings.
4. Collaborate with external researchers and assist in other marine projects that deliver the objectives of the MPA Management Plan.
5. Assist with preparing detailed reports of work conducted for donors, project partners and non-specialist audiences and to produce peer reviewed publications and presentations.
6. Produce and review risk assessments for marine team activities and assist with health and safety compliance requirements.
7. Shared management of the Marine/Fisheries Laboratory at the Conservation Centre in Georgetown; ensuring that it is clean, well-stocked and services the project efficiently.
8. Assist with the management and maintenance of scientific equipment, dive equipment and facilities; this includes a compressor, cylinders, regulators and BCDs, and also the maintenance of the survey vessel.
9. Publicise the MPA and the work of the AIG Marine Team through delivery of the MPA Public Engagement Strategy.

RESPONSIBILITIES:

1. To undertake the main duties of the post (detailed above) to the highest possible standard.
2. Work closely with other on-Island team members, and other stakeholders to complete the main duties of the post and towards a sustainable programme for marine research and conservation on Ascension Island.
3. Comply with Health and Safety at Work procedures.
4. To abide by the AIGCFD data management policy with regards to responsible archiving and documentation of scientific datasets.

PERSON SPECIFICATION:

Essential

1. A sound knowledge of marine conservation and fisheries biology
2. An advanced SCUBA qualification (PADI Advanced Open Water or equivalent), with significant diving experience (ideally 100+ logged dives) and an excellent awareness of dive safety (Note: Ascension Island has no re-compression chamber so responsible and conservative diving is of paramount importance)
3. A full driving license
4. A good level of physical fitness and be able to work for short periods at sea, in sometimes challenging conditions
5. Must be numerate and computer literate, with a sound knowledge of Microsoft Office applications (Access, Excel, Word)
6. Good interpersonal skills with a proven ability to work effectively in a small team
7. The successful candidate will be self-motivated, happy working both independently and in a team setting, and willing to sometimes work extended hours (often at weekends) and on projects outside of core duties if required. Flexi-time is available. A 2 year minimum commitment to the post is expected

Desirable

1. A qualification in Marine and Fisheries Science
2. Experience in conducting underwater surveys (fish and invertebrates), and/or tagging of marine species
3. Prior experience in processing and reading otoliths for age in a fisheries laboratory and/or of processing tissue samples for histology and/or of processing of plankton samples
4. Experience using GIS software (preferably QGIS)
5. Rescue Diver or Divemaster qualification or equivalent
6. A powerboat handling qualification and experience of handling RIBs at sea
7. Experience of living and working on conservation issues in small and remote communities and/or on small islands

This Job Description indicates the main duties and responsibilities of the post. It is not intended as an exhaustive list.

The Ascension Island Government (AIG) reserves the right to amend this Job Description from time to time according to operational needs. Any changes will be discussed with you and confirmed in writing. Please note that you share with AIG the responsibility for making suggestions to alter the scope of your duties and improve the effectiveness of your post.

Updated: June 2020