



ASCENSION ISLAND GOVERNMENT

JOB DESCRIPTION

JOB TITLE:	Construction Operative - Mason
TEAM:	Facilities
REPORTS TO:	Facilities Team Leader
JOB PURPOSE:	To undertake any masonry work, bricklaying, stonework, blockwork, paving, rendering and plasterwork; new, maintenance and repair. To carry out stevedore duties as a core function, which involves working a 12-hour shift and, at times, weekends.

MAIN DUTIES:

1. Construction and repair of buildings i.e. Bungalows, Garages, Workshops, tanks, etc.
2. Repairs to walls, pavements, manholes etc.
3. Erect all types of fencing, chain link, interwoven, stock fencing etc. and to paint the same.
4. Assist with estimates/quotations when required.
5. Site levelling and marking out of extensions and new buildings.
6. Carry out ship work and other reasonable overtime duties as and when required.
7. To undertake internal and external painting.
8. To undertake ceramic, porcelain and other wall and floor tiling.
9. Prepare and erect shuttering/formwork and assist in laying concrete bases and lintels.
10. Assist other tradesmen when required and undertake any other related duties as requested by the Team Leader.
11. To undertake any other duties consistent with the post, and commensurate with the skills and competency of the post, including but not restricted to:
 - Basic carpentry
 - Painting
 - Tiling
 - Scaffolding

RESPONSIBILITIES:

1. To comply with all relevant QHSE requirements and procedures.
2. Responsible for working equipment (on the job tools).
3. To attend any training course which AIG specify in the further development of jobholder's role.

4. To undertake asbestos stripping annual refresher training as arranged by AIG.
5. To comply with all AIG working guidance and procedures.

PERSON SPECIFICATION:

Essential

1. Has previous demonstrable experience in Masonry duties/tasks and preferably gained a qualification in this trade.
2. Previous experience of internal and external painting and wall and floor tiling.
3. Must have working knowledge of Health & Safety at Work procedures and requirements.
4. Knowledge of First Aid practices or willingness to learn.
5. Ability to keep accurate timesheets of jobs undertaken.
6. Effective time management skills.
7. Effective communication skills.
8. Must hold a valid driver's licence of classes A and B.
9. Interpersonal skills to establish confident and effective relationship with colleagues, and customers.
10. An effective team member with the ability to motivate self and others.
11. Ability to work under pressure with little or no supervision.
12. Systematic approach to work, technical minded and logical attributes

Desirable

1. Significant relevant practical site experience

This Job Description indicates only the main duties and responsibilities of the post. It is not intended as an exhaustive list.

The Ascension Island Government (AIG) reserves the right to amend this Job Description from time to time, according to operational needs. Any changes will be discussed with you and confirmed in writing. Please note that you share with AIG the responsibility for making suggestions to alter the scope of your duties and improve the effectiveness of your post.

Update: August 2020